



Expression of Interest (EOI)
for
e-Learning courses suitable for
employment of Persons with Disabilities

NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION
Department of Empowerment of PwDs(Divyangjan), MSJ&E, Govt. of. India,
DLF Prime Tower, Unit No. 11 & 12, Ground Floor, Okhla Phase – I, New Delhi – 110020

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DISCLAIMER & DISCLOSURES

This EOI document is not an agreement and is not an offer or invitation by NHFDC to any parties other than the applicants who are qualified to submit the bids ('vendors'). The purpose of this EOI is to provide the vendor(s) with information to assist the formulation of their proposals. This EOI does not claim to contain all the information each vendor may require. Each vendor should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this EOI and where necessary obtain independent advice. NHFDC makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this EOI. NHFDC may in its absolute discretion, but without being under any obligation to do so, update, amend and supplement the information in this EOI.

The proposal in response to the EOI should be signed and submitted by a person duly authorized to bind the respondent company to the details submitted in the proposal in response to the EOI. The signatory should give a declaration and through authenticated documentary evidence establish that he/she is empowered by the competent authority to sign the necessary documents and bind the response. Any clarification sought can be mailed to nhfdc97@gmail.com.

1. SCHEDULE

The following table is an indicative time frame for the overall process. NHFDC reserves the right to vary this time frame and/or venue at its absolute and sole discretion and without providing any notice/intimation or reasons thereof. Changes to the time frame and/or venue will be communicated to the respondents concerned.

Sr.	Process	Date and Time
1	Date of Issue of EOI documents over email	23 rd April, 2020
2	Last date for submission of queries seeking clarification	27 th April, 2020
3	Date and Time of Pre-bid meeting	05 th May, 2020
4	Last date of issue of addendum/corrigendum, if any	07 th May, 2020
5	Last date and time for submission of EOI	15 th May, 2020
6	Opening of EOI	18 th May, 2020

For the Presentation before the committee, the bidder should be available on one day notice by email.

Contact details:-

I.	Venue for Meetings /Presentations	NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION DLF Prime Tower, Unit No. 11 & 12, Ground Floor, Okhla Phase – I, New Delhi – 110020
II.	All Queries to be mailed to	nhfdc97@gmail.com

2. Queries / clarifications / **Tender documents** can be sought by email till the date mentioned as per above Schedule. Emails in this regard should be sent to nhfdc97@gmail.com and should have the subject “Expression of Interest for e-Learning Courses”.

3. The response to the EOI should be submitted in a sealed cover at the following address:

Deputy General Manager(Proj)
NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION
DLF Prime Tower, Unit No. 11 & 12,
Ground Floor, Okhla Phase – I, New Delhi – 110020.

The sealed envelope/cover should be super scribed with the title “Expression of Interest for e-Learning courses”. The response should be signed and submitted by a person duly authorized to bind the bidding company to the details submitted in the proposal in response to the EOI. The signatory should give a declaration and through authenticated documentary evidence establish that he/she is empowered by the competent authority to sign the necessary documents and bind the bidding. The due date for submission of EOI is **15.5.2020**.

2. BACKGROUND

2.1. National Handicapped Finance and Development Corporation (NHFDC) as a Not for Profit Public Sector Enterprise has been in the forefront of extending concessional credit linkages to the Persons with Disabilities (PwDs) since 1997. The Company has also been contributing to the skilling efforts of the Government by organising skill trainings and placements for Persons with Disabilities for the last few years.

2.2 NHFDC desires to procure 10000 licenses (in phases) for online courses from reputed vendors for online skill training of PwDs throughout the country.

2.3 NHFDC issues this ‘Expression of Interest’, hereinafter called ‘EOI’.

3. PURPOSE

- 3.1. NHFDC proposes to procure 10000 licenses (in phases) for online courses (one license should authorize one user to complete atleast 10 courses after choosing from a large number of courses (above 100) on cafeteria approach) for a duration of one year and invites response to EOI from reputed e-Learning course vendors. These courses should be standardized online courses developed by the vendor for the Persons with Disabilities (Divyangjan) and should be helpful in employment and self employment. The E-learning Platform should be Disable Friendly (Each type of PwDs can access the E-learning courses easily).
- 3.2. This EOI is issued for inviting responses from prospective bidders to express their interest in providing e-Learning courses.
- 3.3. This EOI does a fair amount of detailing of the requirements to enable quality and detailed responses.
- 3.4. A bidder submitting a response to EOI for e-Learning courses shall hereinafter be referred to as 'respondent' or 'bidder'.
- 3.5. This EOI document is neither an offer letter nor a legal contract, but an invitation for Expression of Interest. Merely submitting the response does not make the vendor eligible for supplying or claim to supply the e learning modules to NHFDC.

4. SCOPE OF THE SOLUTION

- 4.1. The NHFDC plans to purchase 10000 licenses (in phases) for online courses wherein one license would authorize one user to enrol and complete atleast 10 courses within the prescribed period of one year (with flexibility of time to another 6 months). These courses should be standardized online courses developed by the vendor with an aim to enhance the employability of the PwDs.
- 4.2. The NHFDC proposes to use these 10000 licenses in two years. However, in case of non-utilization of 10000 license in two year, NHFDC should have the option to extend the duration by another one year without any extra cost.

- 4.3 **Number of Licenses** – The EOI should be for 10000 licenses wherein one license would authorise one user to enrol in atleast 10 courses. There would not be any charges incurred till the time a user does not enrol in a course. One license will be considered to be used only when a user has enrolled in a course i.e creation of log in id. Number of enrolment in each course may vary.
- 4.4 **Dashboard** – Admin should be able to get a real-time update about the enrolled PwD s progress using dashboard.
- 4.5 **Assessment** -Each course should have an assessment in terms of MCQ or project work at the end of the course.
- 4.6 **Third Party Assesment:** The arrangement of assesment of trainees in a particular course may also be done through the Sector Skill Council deecided by NHFDC, in an appropriate manner, the online e course provider will provide all cooperation in conduct of these assesments using the platform of such skill council or their online platform.
- 4.7 **Certification** – A certificate shall be awarded to participants after successful completion of the course. The certiificate should have a proven reputation to enhance the employability of the successful PwD.
- 4.8 **Accessible / Security-** The online platform might need to undergo Vulnerability Assessment, Accessiblity certification from STQC and other Security and risk assessment before Go Live or might need to share relevant reports periodically for scrutiny. If there any major gaps in the assessment, it is the responsibility of the vendor to fix those gaps before Go Live at no additional cost to the NHFDC during the contract period.
- 4.9 The e-learning courses should be available on smart mobile phones to enables the PwD user for anytime and anyplace learning, and the course content can be downloaded for offline learning too by the user.

4.10 The e-learning courses should preferably be available in English as well as Hindi and scope of translation to other regional languages based on the demand from the PwDs. The cost of translation need to be borne by the vendor, in case a particular course has interest from more than 25 PwD

5. NHFDC may reduce the number of licence it intends to purchase, hence, the vendor is required to provide the details of the cost in slab basis as below:

S.No	Number of Licences	Price per Licence	Applicable GST	Total cost per licence
1	1000			
2	1000 to 2000			
3	2000 to 5000			
4	5000 to 10000			

6. NHFDC at its discretion may withdraw the EOI in absence of adequate response, non suitability of the courses or technology or any reason it deemed fit so for the same, in the interest of the PwDs.

7. Interested bidder will send request to NHFDC through email nhfdc97@gmail.com for the tender documents.
